



**SOLAS EVENING COURSE
SESSION 2023/24 ENROLMENT FORM
PLEASE COMPLETE IN BLOCK CAPITALS**

NAME:	
EMPLOYER NAME & ADDRESS: Work Email: Telephone No:	
Personal Email:	
Personal Telephone No. & Home Address for postal purposes	

Please indicate the area you live in.

**Please note that all classes will be delivered by webinar for 2023/2024 Exams
will be held in person at a central location in each area.**

Module	Cost	Area
Cashroom accounting (Classes start w/c 28 th August 2023)	£400	Aberdeen/Dundee/Edinburgh/Glasgow Inverness
Executries (Classes start w/c 13 th November 2023)	£400	Aberdeen/Dundee/Edinburgh/Glasgow Inverness
Feeing (Classes start w/c 4 th March 2024)	£200	Aberdeen/Dundee/Edinburgh/Glasgow Inverness
Cost if enrolling for all three modules and paid at start of course	£850	Aberdeen/Dundee/Edinburgh/Glasgow Inverness
TOTAL FEE PAYABLE	£	

Cheques must be made payable to **SOLAS Education Fund**

BACS details – 83-47-00 10432819

Signature.....

Date.....

Please send completed form and cheque to:
Shirley Sargent

Deadline dates for enrolment are as follows:

Cashroom Accounting 28/7/23, Executries 13/10/23, Feeing 2/2/24

Please note that if you withdraw from the course before the session commences, a refund of fees will only be given if written notification has been received 7 days prior to date of first class. GDPR, Data Protection Act 2018. For information about how we use your personal data see our [privacy policy](http://www.solas.org.uk) at www.solas.org.uk

May 2023



Terms and Conditions

Respect and Integrity

Given that students are working toward a professional qualification and may be representing their firm, it is expected that students behave in a respectful and considerate manner toward their lecturer and fellow students.

Attendance If

classes are

missed, then it is the student's responsibility to catch up in their own time. It would not normally be expected that students miss three classes consecutively. In the event that they do, consideration will require to be given to whether the student can continue to attend classes.

Funding

If an employer is funding the course, then all correspondence will be sent to the Firm's address.

Please note: If a course is funded by an employer; The Lecturer, Area Organiser or Education Board reserve the right to inform the employer if the Terms and Conditions are not adhered to.

The Lecturer reserves the right to remove disruptive students from the course if they fail to meet the expected standards. If a lecturer removes a student from a class for any reason, they will advise the Education Board of this.

If students are experiencing issues which cannot be resolved by their lecturer, they should contact their Area Organiser.

I consent to the Society of Law Accountants in Scotland using my contact details for the purpose of my SOLAS module application in accordance with the Society of Law Accountants in Scotland Privacy Policy. (Please tick box)

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I confirm that I have read and agree to the Terms and Conditions. (Please tick box)